

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – December 13, 2018

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

1.1 Roll Call – President Taylor called the meeting to order at 7:00 p.m. Members present were: Jeromy Geiger, Michelle Knight, Alex Parisio, Gina Taylor, and Buck Ward.

1.2 Welcome to Visitors

1.3 Flag Salute was led by Stephen Montana.

2. ORGANIZATIONAL MEETING

2.1 Swearing In of New Board Members.

Superintendent, Dr. Mort Geivett, conducted the swearing in and administered the Oath of Office to current members, Mrs. Knight, Mr. Parisio, and Mrs. Taylor.

2.2 **(Action)** Election of Officers – President; Vice-President; Clerk

Mrs. Knight nominated Mr. Geiger for the office of President. Nominations were closed. Mr. Geiger was elected with 5 yes votes.

President Geiger began presiding over the meeting.

Mr. Parisio nominated Mr. Ward for the office of Vice President. Nominations were closed. Mr. Ward was elected with 5 yes votes. Mrs. Knight nominated Mr. Parisio for the office of Clerk. Nominations were closed. Mr. Parisio was elected with 5 yes votes.

2.3 **(Action)** Appoint Secretary to the Board

Mr. Parisio moved, seconded by Mr. Geiger to appoint Dr. Geivett as Secretary to the Board as stated in the Superintendent's contract.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

2.4 **(Action)** Authorization of Signatures

Mrs. Taylor moved, seconded by Mr. Geiger to authorize the newly elected officers to sign documents on behalf of the Board.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

2.5 **(Action)** Approve Resolution #2018-19-05, Board Member Compensation

Mr. Parisio moved, seconded by Mrs. Knight to approve Resolution #2018-19-05, Board Member Compensation. Roll call vote was taken.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

2.6 **(Action)** Designate Board Representatives as needed

a. Educators' Hall of Fame Committee (2 members): Michelle Knight and Alex Parisio

b. District-School Leadership Team (1 member): Buck Ward

c. Budget Committee (1 member): Jeromy Geiger

Mr. Parisio moved, seconded by Mrs. Knight to appoint the abovementioned Board members as representatives to the listed committees.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

3. **AGENDA/MINUTES**

3.1 Approve the Agenda for December 13, 2018.

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Agenda for December 13, 2018.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

3.2 Approve the Minutes of the Regular Meeting of November 1, 2018.

Mr. Parisio asked for a correction to the minutes for Item #6A-4 Approve Change Orders from R&R Horn and McCuen Construction. The minutes reflected the vote was 5-0 when the actual vote was 4-1 (Mr. Parisio voted no).

Mr. Geiger moved, seconded by Mr. Parisio that the Minutes of the Regular Meeting of November 1, 2018 be approved with the correction to Item #6A-4.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

4. **RECOGNITION OF RETIREE**

4.1 Janna Alves – Mr. Montana shared that Mrs. Alves’ has a contagious smile and positive attitude at all times no matter what, and she will be missed. Dr. Geivett presented a plaque for her 21 years of service. He shared that he has the utmost respect for her both professionally and personally. She is a positive role model for her students and staff, and she has served the District well. In the face of adversity, she has always stayed positive and kept her smile. She is a great person, and we will miss her.

MR GEIGER CALLED A RECESS AT 7:10 P.M.

MR. GEIGER RECONVENED THE MEETING AT 7:12 P.M.

5. **PUBLIC COMMENTS** - None

6. **REPORTS**

6.1 **Employee Associations (WUTA & CSEA)** – No Reports

6.2 **Associated Student Body Report** – No Report

6.3 **Principals**

WIS – Steve Sailsbery reported:

- Winter Band Concert was outstanding and very well attended.
- Working on ways to improve test scores. The testing committee is working on incentives for students to care about the test. Working on instructional techniques as well. Looking at implementing “Cardinal Connect” as a way for teachers to build relationships with students. It would occur a couple of times a week during the school day.
- Marlena Sparkman, owner of the Willows/Orland Shopper, promoted a “Shop with a Hero” essay contest. WIS had two students who won, Jada Zaragoza and Emily Thurman. They will each get a \$100 shopping spree at Wal Mart with one of our local heroes to include law enforcement, fire, and other first responders.
- Holiday Rally will be on Friday, December 21, 2018.
- Eighth Grade Exploratory Day will be held on January 10, 2019.
- E-Waste Fundraiser will be held on February 2, 2019, as an ASB fundraiser.
- Sean Hileman, the new Math/Soc. Studies teacher, has resigned effective at the end of the semester. His home was lost in the Camp Fire, and he is relocating to central California. Will be recruiting a new math teacher.

MES – Stephen Montana reported:

- MES also participated in the “Shop with a Hero” essay contest. Ten students won and will get a \$100 shopping spree at Wal Mart with one of our local heroes.

- Maggie Wilson, MES Counselor, has started a “Lunch Bunch” for students who struggle with interacting with other students or who are loners on the playground. They play games and do art projects while working on social skills.
- Seven new students enrolled from Paradise. On December 14, 2018, there will be a welcoming party for the new students, their parents, and their teacher. They can each invite one friend they made since starting at MES. They will be decorating cookies, be provided backpacks and supplies, and have pizza.
- “Round Table” meetings have occurred, and 37 at-risk students were brought forward. The Round Table consists of special education teachers, counselor, principal, and teacher representatives.
- April 30, 2019, MES is planning on having the “Day of the Child”. It is a day to take time to celebrate the students.
- Scores increased in all student groups for Language Arts, however the overall level is still low. Still working on the intervention piece to improve scores. Math scores have also increased in all student groups. Suspension rate has increased. Mr. Montana will continue to work on other alternatives to suspension. Science test will count this year, and samples of textbooks have been provided for the first time where the curriculum is now aligned to the current standards.

WHS – David Johnstone reported:

- Winter Concert was amazing and very well attended. Mr. West played a few songs with his own band to showcase that music doesn’t stop after high school. The students really enjoyed it.
- MEATS Club was trying to get into a robotics competition in January, but it is full. They are looking at other competition dates. The robot is coming along.
- Winter Homecoming and dance will be January 18, 2019.
- Winter sports are in full swing.
- Graduation committee has met several times over the last couple of months. They are looking at incorporating a 9th grade computer science course into the freshman requirements for the 2019-20 school year.
- Focusing seriously on Dashboard results when looking at College and Career Completers. This could change some of the course offerings for CTE course completers.
- AP World History will be added to next year’s course selections for sophomores. Mr. Sears will be teaching this course and will be attending training over the summer.
- Link Crew hosted its first “Cookies and Cram” for finals. About 78 students attended this peer tutorial.
- November staff member of the month was Sherry Brott.
- Staff members held a baby shower for Staci Alves.
- Winter Ball date has been changed tentatively to February 2nd as to not conflict with the WHS Boosters dinner on January 26th.

WCHS – Dr. Geivett reported:

- Thanksgiving feast was canceled due to the Camp Fire and school closure, so a breakfast has been planned for December 18th instead.
- Students are working on holiday wood working projects for the patients at the Genesis Care Center.
- Trying to get away from extensive packet work and do more hands on learning to create more student interest.
- Enrollment is currently 14 students.

6.4 Director of Business Services – Debbie Costello reported:

- The District will be receiving three different grants this year:
 - Classified School Employees Professional Development Block Grant - \$7,872 in one-time funding for 2018-19 with first priority being for professional development for the implementation of school safety plans. Site administrators are identifying areas of need to help prioritize the use of these funds.
 - Low-Performing Students Block Grant - \$156,106 in one-time funding for 2018-19 through 2020-21 to provide services to students identified as low-performing who are not otherwise identified for supplemental grant funding under LCFF or eligible for special education services.
 - North State Arts Education Consortium/VAPA Grant (Title VI – Student Support & Academic Enrichment) - \$50,375 in one-time funding as a consortium member to provide enhanced visual and performing arts education opportunities for K-12 students.
- The legislature is considering a plan that would help school districts with the rising costs of retirement. In addition, they are also looking at providing funding for infrastructure and deferred maintenance.

6.5 Director of State & Federal Programs – Ellen Hamilton reported:

- Mrs. Hamilton distributed and reviewed the data from the California Dashboard to include testing results.

6.6 Superintendent – Dr. Geivett reported:

- The District enrolled 12 new students due to fires in the North state. The District picked up 11 students related to the Camp Fire, and 1 from the Carr Fire.
- GCOE will be attending the Management Team meeting on January 29, 2019, to talk about how GCOE is going to help the District formulate a plan to address issues related to the District’s Dashboard results.
- Just a few more items need to be completed on the bond projects.
- State Allocation Board approved \$442 million to fund 226 projects statewide, but we are not one of the funded projects yet. AB 48 has been introduced to authorize the sale of additional bonds in 2020 and 2022 but still needs to go through committees and be approved by the Governor. We are still in line for money.
- District received the Gear Up grant which allows for a full time counselor to work with students on preparing students for college. One aspect of the grant involves the hiring of a full-time counselor who will follow a 7th grade class through their 12th grade year.
- The District is also participating in the Student Support of Academic Enrichment Grant which is centered on building a vibrant arts education program. We are responsible to provide three people to be on the committee. District representatives will be Joe West, Amanda Haltom, and Abby Ott.
- WIS PTO is going to be holding a “Sugar Crawl” on December 15, 2018.

6.7 Board of Education Members

Mr. Ward:

- Attended the Ag Boosters dinner, and it was excellent.
- Attended the WHS Winter Concert, and it was phenomenal.
- Attended many sporting events. Girls’ basketball team is doing very well.

Mrs. Knight:

- Sober Grad tickets are available.
- Attended the Ag Boosters Dinner, and it was amazing.
- Glenn County Sheriff’s Office and the Health and Human Services Agency received a three year \$1 million renewable grant to provide two School Resource Officers to cover both the north and south end of the county. South county SRO would be split between WUSD and Elk Creek.

Mrs. Taylor:

- Attended the WHS Winter Concert, and it was a great night and well attended.
- Thank you to all staff members for the handling of the Camp Fire and subsequent school closures.
- Thank you to those who attended the Ag Boosters Dinner. It helped pay for FFA members to attend the State Conference.
- MEATS Club is working hard on its robot.

Mr. Parisio:

- Ag Boosters dinner was great.
- The WHS Boosters dinner is in January.
- Girls’ basketball teams are doing well.

Mr. Geiger:

- WHS Boosters has purchased a camera system to be placed at the football field and in the gym, so people can watch the games from their homes.
- Boys’ basketball teams will be playing a team from Australia on January 1, 2019.
- WHS Boosters dinner will be held on January 26, 2019.

7. CONSENT CALENDAR

A. GENERAL

1. Accept donation from Krystyn Correa in the amount of \$50.00 to go towards the WIS Horticulture class.
2. Accept donation from the Willows Community Thrift Shoppe in the amount of \$500.00 to go towards the WIS Horticulture class.
3. Accept donation from Ann Pyeatt in the amount of \$50.00 for the WIS CJSF.
4. Accept donation from the Willows Community Thrift Shoppe in the amount of \$1,700.00 for the Willows FFA to attend the National Convention.

5. Accept donation from the Willows Community Thrift Shoppe in the amount of \$500.00 for WHS MEATS Club.
6. Accept donation from Gregg & Verlene McCorkle in the amount of \$1,000.00 for the WHS Wrestling Team.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests for Students #18-19-44 through #18-19-45 to attend school in the Willows Unified School District for the 2018/19 school year.
2. Approve Interdistrict Requests for Students #18-19-43 through #18-19-45 to attend school in another district for the 2018/19 school year.
3. Approve Overnight Field Trip requests for Willows FFA to attend various events. (See attached)
4. Approve Overnight Field Trip request for Boys Varsity Basketball to attend the Lassen Tournament in Susanville December 14-15, 2018.
5. Approve Overnight Field Trip request for Girls Varsity Basketball to attend the Enterprise Tournament in Redding January 3-5, 2018.
6. Approve Overnight Field Trip requests for WHS Wrestling to attend the NSCIF and State Tournaments in Redding and Bakersfield (if any students qualify) February 15-16, 2018 and February 20-23, 2018.

C. HUMAN RESOURCES

1. Approve employment of Henny Liestyorini, Yard Duty Supervisor/Crossing Guard at WIS, effective November 26 2018.
2. Approve employment of Cierra McCarthy, Custodian/Sub Bus Driver at MES, effective November 26, 2018 and accept resignation effective December 4, 2018.
3. Approve Andrew Lederer as a WHS Volunteer Basketball Coach for the 2018-19 school year.
4. Approve Revised Classified Substitute List.

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 10/31/18 through 12/5/18.

Mr. Parisio moved, seconded by Mr. Geiger to approve the Consent Calendar.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

8. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Approve Agreement with County of Glenn Health & Human Services Agency and County of Glenn Sheriff's Office – Office of Emergency Services for the Emergency Use of the WHS Gym.
Mrs. Knight moved, seconded by Mrs. Taylor to approve the agreement with County of Glenn Health & Human Services Agency and County of Glenn Sheriff's Office – Office of Emergency Services for the Emergency Use of the facilities at WHS.
AYES: Geiger, Knight, Parisio, Taylor, and Ward
NOES: None
MOTION PASSED: 5-0
2. **(Action)** Approve Change Order from R&R Horn for Murdock Elementary School Relocatables.
Mrs. Knight moved, seconded by Mr. Ward to approve the Change Order from R&R Horn for Murdock Elementary School Relocatables.
AYES: Geiger, Knight, Taylor, and Ward
NOES: Parisio
MOTION PASSED: 4-1
3. **(Action)** Approve Change Order from R&R Horn for Willows Intermediate School Toilet Relocatable.
Mrs. Knight moved, seconded by Mrs. Taylor to approve the Change Order from R&R Horn for the Willows Intermediate School Toilet Relocatable.
AYES: Geiger, Knight, Taylor, and Ward
NOES: Parisio
MOTION PASSED: 4-1

4. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0410	Nondiscrimination in District Programs & Activities
BP 0415	Equity
BP 1020 - Delete	Youth Services
BP 1330	Use of School Facilities
BP 1400	Relations Between Other Governmental Agencies & the Schools
BP 2210	Administrative Discretion Regarding Board Policy
BP 3312.2	Educational Travel Program Contracts
BP 3320	Claims and Actions Against the District
BP 3514	Environmental Safety
BP 3514.1	Hazardous Substances
BP 3515.21	Unmanned Aircraft Systems (Drones)
BP 3516	Emergencies and Disaster Preparedness Plan
BP 4140/4240/4340	Bargaining Units
BP 4158/4258/4358	Employee Security
BP 5111	Admission
BP 5111.1	District Residency
BP 5112.5	Open/Closed Campus
BP 5125	Student Records
BP 5131.2	Bullying
BP 5145.3	Nondiscrimination/Harassment
BP 5145.9	Hate-Motivated Behavior
BP 6161.3 - Delete	Toxic Art Supplies
BP 6174	Education for English Learners
BB 9310	Board Policies

Mrs. Taylor moved, seconded by Mr. Geiger to approve the additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

5. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 1100	Communication with the Public
BP 3290	Gifts, Grants and Bequests
BP 4114	Transfers
BP 5141.6	School Health Services
BP 5144.1	Suspension and Expulsion/Due Process
BP 6142.3	Civic Education
BP 6145.2	Athletic Competition
BP 6152.1	Placement in Mathematics Courses
BP 6170.1	Transitional Kindergarten
BP 6178	Career Technical Education
BP 6190	Evaluation of the Instructional Program
BB 9110	Terms of Office

Information Only – No action taken

B. EDUCATIONAL SERVICES

1. **(Action)** WUSD K-12 Technology Scope and Sequence.

Mrs. Knight moved, seconded by Mr. Geiger to approve the WUSD K-12 Technology Scope and Sequence.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Approve expulsion of Student #2018-19-01 through the spring semester of the 2018/19 school year. Student to comply with agreed upon Stipulated Expulsion Order. Any violation of this Order will result in the student’s immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing.

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Stipulated Expulsion of Student #2018-19-01 through the spring semester of the 2018/19 school year.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

C. HUMAN RESOURCES

D. BUSINESS SERVICES

1. **(Action)** Approve Form J-13A Request for Allowance of Attendance Because of Emergency Conditions. Mr. Geiger moved, seconded by Mrs. Taylor to approve Form J-13A Request for Allowance of Attendance Because of Emergency Conditions.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Annual Developer Fee Report.

Mr. Geiger moved, seconded by Mrs. Taylor to approve the Annual Developer Fee Report.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

3. **(Action)** Approve the 2018/19 First Interim Budget Report.

Mrs. Knight moved, seconded by Mrs. Taylor to approve the 2018/19 First Interim Budget Report.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

4. **(Action)** Approve Contract with SHI International Corp. for E-Rate funding for Category 2 Technology Infrastructure Projects.

Mr. Parisio moved, seconded by Mrs. Taylor to approve the contract with SHI International Corp. for E-Rate funding for Category 2 Technology Infrastructure Projects.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

5. **(Discussion/Possible Action)** Small Appliance Electricity Charges to Employees. The Board agreed to lift the charges with the understanding that staff members will not start adding unapproved, non-essential appliances at their work stations.

Mr. Geiger moved, seconded by Mrs. Knight to remove the small appliance electricity fee charges to employees.

AYES: Geiger, Knight, Parisio, Taylor, and Ward

NOES: None

MOTION PASSED: 5-0

9. **ANNOUNCEMENTS/UPCOMING EVENTS**

9.1 December 21, 2018, is a district-wide Minimum Day.

9.2 There will be a district-wide break from December 24, 2018 – January 4, 2019. School resumes on January 7, 2019.

9.3 The next Regular Board Meeting will be held on January 10, 2019, at 7:00 p.m. at the Willows Civic Center.

10. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 9:23 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out in Open Session upon the conclusion of Closed Session.

11. **CLOSED SESSION**

Closed Session began at 9:36 p.m.

11.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organization: CSEA

11.2 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case) Paul Bailey v. Willows USD et. al., Case No. 16CV01592.

12. **RECONVENE TO OPEN SESSION**

12.1 Announcement of Action Taken in Closed Session

At 9:50 p.m., the meeting reconvened to Open Session. President Geiger reported out:

Item 11.1: Update given to the Board. Direction given to the Superintendent.

Item 11.2: Update given to the Board.

13. **ADJOURNMENT**

Meeting was adjourned at 9:51 p.m.